

INFORMATION SHEET FOR EXCHANGE STUDENTS SPRING 2017

INSTITUTIONAL INFORMATION			
University	Lapland University of Applied Sciences (Lapland UAS)		
Address	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> Rovaniemi: International Relations Office Jokiväylä 11 C 96300 ROVANIEMI FINLAND </td> <td style="width: 50%;"> Kemi and Tornio: International Relations Office Lumikontie 2 96400 KEMI FINLAND </td> </tr> </table>	Rovaniemi: International Relations Office Jokiväylä 11 C 96300 ROVANIEMI FINLAND	Kemi and Tornio: International Relations Office Lumikontie 2 96400 KEMI FINLAND
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Contact persons for incoming students	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> Rovaniemi: Sanna Juotasniemi sanna.juotasniemi@lapinamk.fi </td> <td style="width: 50%;"> Kemi and Tornio: Kati Kehusmaa kati.kehusmaa@lapinamk.fi </td> </tr> </table>	Rovaniemi: Sanna Juotasniemi sanna.juotasniemi@lapinamk.fi	Kemi and Tornio: Kati Kehusmaa kati.kehusmaa@lapinamk.fi
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E-mail International Office	international@lapinamk.fi		
Internet	www.lapinamk.fi/en		
Erasmus code	SF ROVANIE11		

ACADEMIC INFORMATION	
Academic Calendar	Academic year: 5 September – 31 May Spring semester: 2 January – 31 May 2017
Orientation week	4 January – 5 January (for business students in Rovaniemi 2 – 3 February) Compulsory for all exchange students.
Pick up service	3 January (Rovaniemi, Kemi & Tornio) (business students in Rovaniemi 1 February) (In Kemi the pick-up service is arranged upon arrival for Nursing and Social Services practical trainees also later during the spring semester) A pick-up service from airport, railway station or bus station is offered during this day.

APPLICATION PROCEDURE	
Lapland UAS has an online application system, SoleMOVE. The international office of Lapland UAS will create the usernames for the applicants after the partner school has nominated them. Your coordinator needs to contact Lapland UAS international relations office by email for the nominations.	
Application enclosures / study	Application enclosures / placement
<ul style="list-style-type: none"> • Learning Agreement (preliminary) with signatures from home institution • Transcript of Records • Passport size photo • Application for accommodation (ONLY for Kemi and Tornio campus!) 	<ul style="list-style-type: none"> • Learning Agreement for Traineeships (preliminary) with signatures from home institution • Transcript of Records • CV • Passport size photo • Application for accommodation (ONLY for Kemi and Tornio campus!)
Application forms available	lapinamk.fi/en/Applicants/Exchange-Students/Application-process
Please note that the application is only valid when all the previously mentioned documents are included to the SoleMOVE application enclosures in pdf/jpg format.	
Deadline for applications	25 October for spring semester

ACCOMMODATION IN ROVANIEMI	
Types of accommodation Apartments of 2-3 furnished rooms, kitchen and a bathroom. Note: no kitchen utensils or blankets and bedlinen in the room)	Location Kuntotie (Ounasvaara) (4 km to Rantavitikka campus and 3,5 km to MTI campus)
Type of room <ul style="list-style-type: none"> • Double rooms (two people share a room) • Single rooms (for exchange students in clinical placement) 	Costs for accommodation Depends on the type and area of the accommodation, in shared apartments usually between 140 € - 260 €/month. Lapland UAS is not responsible for possible changes.
Other information Internet connection available in the apartments.	Detailed Information www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation
Deadline for application	November 2016 (exact day will be informed later) Online application: www.das.fi/English/Home

ACCOMMODATION IN KEMI	
Types of accommodation Apartments of 2-3 furnished rooms, shared kitchen and a bathroom (kitchen utensils and blankets in the room, nobedlinen/towels). The apartments are rented by housing companies and private sector.	Location <ul style="list-style-type: none"> • Kyllikinraitti (1 km from Technical and Social campus Kosmos and Healthcare campus) • In different locations in the Kemi city area
Type of room <ul style="list-style-type: none"> • double rooms (two people share a room) • single rooms 	Costs for accommodation Depends on the type and area of the accommodation, in shared apartments usually between 200 €- 260 €/month
Other information Internet connection available in the apartments.	Detailed information www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation
Deadline for application	Application for accommodation must be uploaded to SoleMOVE.

ACCOMMODATION IN TORNIO	
Types of accommodation Apartments of 2-3 furnished rooms, shared kitchen and a bathroom (kitchen utensils and blankets in the room, no bedlinen/towels)	Location Kirkkokatu (500 metres from the Minerva - Business and Culture campus)
Type of room <ul style="list-style-type: none"> • double rooms (two people share a room) • single rooms 	Costs for accommodation Approx. 300 € / month
Other information Internet connection and free use of laundry room is included to the rent.	Detailed information www.lapinamk.fi/en/Applicants/Exchange-Students/Practical-Information/Accommodation
Deadline for application	Application for accommodation must be uploaded to SoleMOVE.

AVERAGE COURSE LOAD PER SEMESTER	
30 ECTS	Exchange students are recommended to choose minimum of 30 credit units for one semester.
15 ECTS	Students coming for placement have to choose (marked to learning agreement) minimum of 15 credit units for placement of three months.

COURSES OFFERED IN ENGLISH
The course list and detailed course descriptions can be found here: lapinamk.fi/en/Applicants/Exchange-Students/Semesters-and-courses
In addition to following study field courses Lapland UAS offers free choice and language courses for all exchange students.

ROVANIEMI – RANTAVITIKKA CAMPUS	
Civil Engineering and Surveying	Studies, projects and training in laboratories
Information Technology	Studies, projects and training in laboratories
International Business	Studies
Nursing	Practical training
Physiotherapy	Practical training
Sports and leisure	Practical training
Please note that students can choose courses from one study field only	

ROVANIEMI - VIIRINKANGAS CAMPUS (MULTIDIMENSIONAL TOURISM INSTITUTE, MTI)	
Tourism	Studies
Please note that students can choose courses from one study field only.	

KEMI CAMPUS	
Electrical Engineering	Studies and training in laboratories
Mechanical Engineering	Studies and training in laboratories
Nursing	Studies and practical training
Social Services	Studies and practical training
Please note that students can choose courses from one study program only.	

TORNIO CAMPUS	
Business Information Technology	Studies
Business Management	Studies
Culture	Studies
Business Management Master's	Studies
Exchange students in Tornio can choose both Business Information Technology and Business Management courses, but the timetables may overlap. Master's degree courses are meant for master level students only and are online studies during evenings.	

PLACEMENTS IN ROVANIEMI, KEMI AND TORNIO
Placements are agreed separately. Please contact the international coordinator or international relations office.

INTERNATIONAL RELATIONS OFFICE – STAFF IN ROVANIEMI		
<p>Katja Kuisma-Sandgren <i>Coordinator of International Relations</i> katja.kuisma-sandgren@lapinamk.fi</p>	<p>Sanna Juotasniemi <i>Coordinator of International Relations</i> sanna.juotasniemi@lapinamk.fi</p>	
INTERNATIONAL COORDINATORS IN ROVANIEMI		
<p>School of Social Services, Health and Sports, Industry and Natural Resources Hellevi Leppiaho <i>International Coordinator, Senior lecturer</i> hellevi.leppiaho@lapinamk.fi</p>	<p>School of Tourism Paula Heikkilä <i>International Coordinator</i> paula.heikkila@lapinamk.fi</p>	<p>School of Business Teresa Chen <i>International Coordinator, Senior lecturer</i> teresa.chen@lapinamk.fi</p>

INTERNATIONAL RELATIONS OFFICE – STAFF IN KEMI & TORNIO	
<p>Kati Kehusmaa <i>Coordinator of International Relations</i> kati.kehusmaa@lapinamk.fi</p>	
INTERNATIONAL COORDINATORS IN KEMI	
<p>School of Industry and Natural Resources Martta Ruottu <i>International Coordinator, Senior Lecturer</i> martta.ruottu@lapinamk.fi</p>	<p>School of Social Services, Health and Sports Eliisa Kursula <i>International Coordinator, Senior Lecturer</i> eliisa.kursula@lapinamk.fi Kaisu Vinkki <i>International Coordinator, Senior Lecturer</i> kaisu.vinkki@lapinamk.fi</p>
INTERNATIONAL COORDINATOR IN TORNIO	
<p>School of Business and Culture Teresa Chen <i>International Coordinator, Senior Lecturer</i> teresa.chen@lapinamk.fi</p>	